SPORT IRELAND ETHICS

Triathlon Ireland

Triathlon Ireland Clubs Safeguarding Risk Assessment Document 2018

(Athy Tritahlon Club, Athy, Co. Kildare)

This risk assessment considers the potential for harm to come to children whilst they are in ***Athy Triathlon Club)'s*** care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. **In accordance with** the requirements of Section 11 (1) of the Children First Act 2015 **the risk is of abuse and not general health and safety risk** (covered under a separate H&S policy and risk assessment). Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

(a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a "risk").

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required …
CLUB & COACHING PRACTICES				
Lack of coaching qualification	**H**	▪ Safe Recruitment policy ▪ Safety Guidelines for club sessions document.	Club Committee Head Coach Club Children's Officer	Coaches and Leaders names and TI numbers to be sent to TI. CCO to maintain a list of those involved with juniors, their Safeguarding requirements and proof of qualification.
Supervision issues	**H**	▪ Supervision policy ▪ Safety Guidelines for club sessions document.	Club Committee Head Coach Club Children's Officer	Ensure Role Clarity Ongoing review
Unauthorised photography & recording activities	**H**	▪ Photography & Filming policy. ▪ Social Media Policy. ▪ Code of Conduct.	Club committee Club Children's officer. Club Junior Race director Event Safeguard Lead	Ensure policies are accessible and distributed. Ongoing review
Behavioural Issues	**H**	▪ Code of Conduct ▪ Complaints & Disciplinary policy ▪ Coach/leader training - SG1.	Club Committee Club Children's Officer Triathlon Ireland	All adults working with juniors to sign a code of conduct and complete Safeguard 1. Ongoing review
Lack of gender balance amongst coaches	**H**	▪ Supervision policy ▪ Safety Guidelines for club sessions document.	Club Committee Club Children's Officer	Ongoing review

No guidance for travelling and away trips	**H**	▪ Traveling and overnight trips policy. ▪ Coach/leader training - SG1. ▪ Vetting policy.	Club Committee Club Children's Officer Club Coach travelling.	Make policies available to all involved prior to travel. Ongoing review
Lack of adherence with misc. procedures in Safeguarding policy (i.e. mobile, photography, transport)	**H**	▪ Complaints & Disciplinary policy. ▪ Safeguarding policy. ▪ Code of Conduct.	Club Committee Club Children's Officer	Ongoing review
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	**H**	▪ Safeguarding policy. ▪ Reporting & Communications Procedure. ▪ Complaints & Disciplinary policy	Club Committee Club Children's Officer Triathlon Ireland.	Immediate action needed Greater communication required within the club to ensure complaints & disciplinary policy is accessible.
Difficulty in raising an issue by child & or parent Reason: Covered above	**H**	▪ Complaints & Disciplinary policy ▪ Reporting & Communications procedure. ▪ Post names of CCO, DLP, MP.	Club Committee Club Children's Officer Designated Liaison Person.	Review the communication/responsibilities of the procedure/policy as required. Publicise identity of CCO, DLP and TI MP.
Complaints not being dealt with seriously	**H**	▪ Complaints & Disciplinary policy ▪ Reporting & Communications procedures.	Club Committee Club Children's Officer Designated Liaison Person.	Immediate action required. All complaints should be recorded and passed on where applicable. Consult with TI NCO.
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	**H**	▪ Reporting & Communications procedures. ▪ Safe Recruitment Policy ▪ Coach/leader training - SG1. ▪ Code of Conduct	TI National Children's Officer TI Mandated Person Club Committee Club Children's Officer Designated Liaison Person	Make policies and procedures available and include in induction process for new Coaches/Leaders/Members. Ensure Coaches/Leaders have completed Safeguard 1 which is part of their certification.
No Mandated Person appointed	**H**	▪ Reporting & Communications Procedure.	Triathlon Ireland	Publicise identity of Mandated Person Train Mandated Person in their role
No Designated Liaison Person or Children' Officer Appointed	**H**	▪ Reporting & Communications Procedure. ▪ Safeguarding Policy	Triathlon Ireland Club Committee	Club appoints both and ensures DLP completes Safeguard 1 & 3 and CCO completes Safeguard 1 &2. Publicise identity of DLP and CCO.

Concerns of abuse or harm not reported	**H**	▪ Reporting procedures/policy ▪ Coach/leader training - SG1.	Designated Liaison Person Mandated Person	Club ensures all those dealing with juniors have completed Safeguard 1. Publicise names of CCOs, DLPs, MP. Publicise internal and external reporting procedures
Not clear who Young Person should talk to or report to	**H**	▪ Post the names of Club Children's Officer, Designated Liaison Person and TI Mandated Person. ▪ Safeguarding Policy.	Club Committee Club Children's Officer Designated Liaison Person. Triathlon Ireland	Communicate within Club. Ensure Safeguard 1 training is completed by those working with juniors. Include information in the recruitment and induction process for new coaches/leaders. Include in membership information. Provide opportunities for juniors to meet CCO and DLP.
FACILITIES				
Unauthorised access to designated children's play & practice area, changing rooms, showers, toilets etc.	**H**	▪ Supervision policy ▪ Coach/leader training - SG1.	Club Children's Officer Club Coach Club Committee	Clarify responsibilities before session starts
Unauthorised exit from children's areas	**H**	▪ Supervision policy ▪ Coach/Leader training-Safeguard 1.	Club Children's Officer Club Coach Club Committee	Clarify responsibilities before session starts
Photography, filming or recording in prohibited areas	**H**	▪ Photography & Filming Policy.	Club Children's Officer Club Coach Club Committee Event Safeguard Lead	Enforce policy in private changing areas and pool deck. Make policy accessible for members & guests.
Missing or found child on site	**H**	▪ Missing or found child policy ▪ Safeguarding guidelines for Junior events.	Club head coach Club Children's Officer Club Committee Event Safeguard Lead	Refer to policy and inform Gardaí/PSNI
Children sharing facilities with adults e.g. dressing room, showers etc.	**H**	▪ Safeguarding policy ▪ Supervision policy	Club Coach Club Children's Officer Club Committee	Plan with facilities management to create a suitable child centred environment in shared facilities.
RECRUITMENT				
Recruitment of inappropriate people	**H**	▪ Safe Recruitment policy ▪ Safeguarding Policy ▪ Vetting Policy	Triathlon Ireland Club Committee Club Children's Officer	Ensure a comprehensive induction & period of supervision for new Coaches/leaders. Ongoing review.
Lack of clarity on roles	**H**	▪ Safe Recruitment policy	Club Committee	Role clarified during induction process and

		▪ Safety Guidelines for Club Sessions document.	Club Children's Officer Club Head Coach	prior to each session.
Unqualified or untrained people in role	**H**	▪ Safe Recruitment policy	Club Committee	Check qualification Comprehensive induction Check with Triathlon Ireland Ongoing review
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	**H**	▪ Child Safeguarding Statement ▪ Coach/leader training-SG1. ▪ Safe Recruitment Policy	Triathlon Ireland Club Committee Club Children's Officer Event Safeguard Lead Event Organiser	Circulate Child Safeguarding Statement. Make Safeguarding Policy accessible. Induction for those helping as a 'once off' at events. Ongoing review.
No communication of Child Safeguarding Statement or Code of Behaviour to members & visitors	**H**	▪ Safeguarding Policy ▪ Display Child Safeguarding Statement. ▪ Code of Conduct	Club Committee Children's Officer Event Safeguard Lead. Event Organiser	Circulate Child Safeguarding Statement. Distribute Code Conduct. Code of conduct poster displayed at junior events. Ongoing review.
Unauthorised photography & recording of activities	**H**	▪ Photography and Filming policy ▪ Code of Conduct ▪ Social Media Policy ▪ Complaints and disciplinary policy.	Triathlon Ireland Club Committee Club Children's Officer Designated Liaison Person Event Safeguard Lead. Event Organiser	Make Photography & Filming Policy available at events where non-members may be in attendance. Ongoing review.
Inappropriate use of social media and communications by Under 18's	**H**	▪ Code of conduct ▪ Social Media guidance for juniors.	Club Committee Club Children's Officer Designated Liaison Person.	Education piece for club juniors highlighting the social media guidance. Ongoing review
Inappropriate use of social media and communications with Under 18's	**H**	▪ Complaints & disciplinary policy ▪ Code of conduct. ▪ Social Media Policy ▪ Coach/leader training - SG1.	Club Committee Club Children's Officer Designated Liaison Person TI NCO	Publicise Social Media Policy. Consult with TI NCO. Ongoing review
GENERAL RISK OF HARM				
Harm not being recognised	**H**	▪ Safeguarding policy ▪ Coach/leader training - SG1.	Club Committee Club Children's Officer Designated Liaison Person.	Ensure Safeguard training is up to date. Informal consult with Tusla(ROI)/Gateway(NI). Ongoing review.

Harm caused by - **child to child** - **adult to child**	**H**	▪ Safeguarding policy ▪ Coach/leader training-SG1. ▪ Codes of Conduct. ▪ Safe Recruitment Policy. ▪ Communication & Reporting Processes.	Triathlon Ireland NCO &MP Club Committee Club Children's Officer Designated Liaison Person	Informal consult with Tusla(ROI)/Gateway(NI). Report to statutory authorities. Report to TI MP. Ongoing review
General behavioural issues	**H**	▪ Code of Conduct ▪ Complaints and Disciplinary Procedures.	Triathlon Ireland Club Committee Club Children's Officer.	Ensure all coaches/leaders/volunteers have signed a code of conduct. Take disciplinary action where necessary

This Risk Assessment document has been discussed and completed by Athy Triathlon Club on ***_13_/_10_/2019***

Name: Robert J Brien	Name: Orla mc Donald
Signed:	Signed: Orla mc Donald
Role: **Club Chairperson**	Role: **Club Children's Officer**
Date: 13/10/19	Date: 23/10/19

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action…** - indicates further action that might be necessary to alleviate any risk ongoing

TI = Triathlon Ireland
DLP = Designated Liaison Person – refers to club position
CCO = Club Children's Officer

SG1= Safeguard 1 Course.
NCO = National Children's Officer- refers to TI position
MP = Mandated Person - refers to TI position

Event Safeguard Lead = Person named on Event Management plan responsible for Safeguarding at junior races.